

Posted: 01.23.20

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT
Hudson, New Hampshire
January 27, 2020
Hills Memorial Library – 18 Library Street

6:30 pm Regular Meeting
followed by Non-public Session

AGENDA

- A. Call to Order:** Chairman Malcolm Price will call the meeting to order.
- Pledge of Allegiance
- B. Public Input** 6:30-6:40
- C. Presentations to the Board**
- D. Requests of the Board** 6:40-6:50
1. Munis Conference Attendance Request (KB): Attachment # 1
 2. Model UN New York Trip Request (JG): Attachment # 2
- E. Old Business** 6:50-7:05
1. Policies (2nd readings, MW): Attachment # 3
 - a) EBCF Pandemic/Epidemic Emergencies
 - b) EB Joint Loss Management Committee
 - c) EC Buildings and Grounds Management
 - d) ECA Building Security
 - e) ECAB Access to Buildings
 - f) ECAC Vandalism
 - g) ECAF Audio and Video Surveillance on School Buses
 - h) ECF Energy Conservation
 - i) EDC Authorized use of School-owned Communication Devices
 - j) EEA Student Transportation
 - k) EBBC Emergency Care & First Aid
 2. Deliberative Session (LR)
- F. New Business**
1. 2020-2021 School Calendar (1st reading, LR): Attachment # 4 7:05-7:15
 2. Public School Infrastructure Fund:
 - Project Completion & Request for Payment (KB): Attachment # 5 7:15-7:20
 3. NH Charitable Foundation Grant Acceptance (LR): Attachment # 6 7:20-7:25
 4. End-of-Year Spending (LR): Attachment # 7 7:25-7:40
- G. Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.

Posted: 01.23.20

At: All Hudson schools, SAU building, district website

2. Minutes – Recommended action: Review and approve.
 - a) 01/06/2020 Draft Minutes (LR): Attachment # 8

H. Reports to the Board

1. English/Social Studies Curriculum (Sue Bureau) 7:40-8:00
2. Superintendent Report 8:00-8:05
3. Assistant Superintendent Report 8:05-8:10
4. Business Administrator Report 8:10-8:15

I. Legislative Updates (LR)

1. 2019 Legislative Summary: Attachment # 9 8:15-8:20

J. Committee Reports

1. Strategic Plan Update (LR) 8:20-8:25

K. Correspondence

1. 2020 Graduation Date (information only, LR): Attachment # 10 8:25-8:30

L. Board Member Comments

8:30-8:40

M. Upcoming Meetings

Meeting	Date	Time	Location	Purpose
Deliberative Session	02.01.20	9:00 am	Hudson Community Center	Deliberative
School Board	02.03.20	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	02.17.20	6:30 pm	Hills Memorial Library	Regular Meeting

N.

Non-Public Session

1. Staff Nomination (LR): Non-public Attachment # 11

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- (a) *The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) *The hiring of any person as a public employee.*
- (c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- (i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

O. Adjourn

HUDSON SCHOOL DISTRICT
 SAU # 81
 20 Library Street
 Hudson, NH 03051-4240
 phone (603) 883-7765 fax (603) 886-1236

Lawrence W. Russell, Jr.
Superintendent of Schools
 (603) 886-1235
lrussell@sau81.org

Mary Wilson
Assistant Superintendent
 (603) 886.1235
mwilson@sau81.org

Rachel Borge
Director of Special Services
 (603) 886-1253
rborge@sau81.org

Karen Burnell
Business Administrator
 (603) 886-1258
kburnell@sau81.org

To: Hudson School Board
 From: Cindy McNickle, Director of Finance
 Date: January 22, 2020
 RE: 2020 Tyler Connect/MUNIS User Conference

I am requesting the School Board's approval for myself and another staff member from either Finance or Human Resources to attend the Tyler Connect 2020 User Conference, April 26 - 29 in Orlando, Florida. This will give us the opportunity to discover new ways to boost productivity and enhance our usage of the District's financial software. Not only will we be able to interact and learn directly from Tyler Technologies' staff, the conference will allow us to meet our peers from across the country to exchange ideas, insights, and solutions to common technology issues in our jobs.

We are particularly interested in the following conference sessions:

- MUNIS – Excel Cubes
- MUNIS – Payroll Forum
- MUNIS – Making the most of Manager Self Service
- MUNIS – How to Make Personnel Actions Easier
- And many more!

Estimated costs for attending this conference are as follows:

	Cost per Person	Total Cost
Registration*	\$ 975	\$ 1,950
Hotel (4 Nights)**	\$ 1,300	\$ 2,600
Airfare	\$ 600	\$ 1,200
Food & Incidentals	\$ 200	\$ 400
Total	\$ 3,075	\$ 6,150

*Early Registration fee ends on 2/10/2020. Standard registration fee is \$1,250 per person.

** Room rates are averaging \$260 plus taxes and fees per night.

Thank you,
Cindy McNickle

Alvirne Model United Nations Trip to New York

Presented by MSgt. Gerry Gibson, Mr. Scott Rush, and
Alvirne Model U.N. Senior Officers



What is Model U.N.?

- Education
- Research
- Conference Simulations
- Humanitarian Aid Events

www.alvirnemodelun.org

“Consistently striving for world peace one step at a time...” - The United Nations



What is This Trip?

- Senior Capstone Trip
 - 8 student attendees
- Four days, three nights in New York City, NY
- World's largest/most prestigious Model UN conference for high school students

www.nhsmun.nyc

“If the United Nations does not attempt to chart a course for the world’s people in the first decades of the new millennium, who will?” - Kofi Annan

Wednesday, March 4

*Morning: Travel**
Afternoon: Mission Briefings, Delegate Training Sessions
Early Evening: Opening Ceremonies
Evening: Committee Session 1

Thursday, March 5

Morning: Speaker Series, Mission Briefings
Afternoon: Committee Session 2
Evening: Committee Session 3

Friday, March 6

Morning: Committee Session 4
Afternoon: Committee Session 5
Evening: Delegate Social

Saturday, March 7

Morning: Plenary Session and Closing Ceremonies
*Afternoon: Travel**

*Taking two cars, we will drive from Alvirne to New Haven, CT. From there, we will take a train to New York, NY.




Why Do We Want to Go?


- Culmination of 4 years of Model U.N. experience
- Chance to visit/debate in real U.N. headquarters
- Connect with other Clubs around the country
- Fun!

“Be the change you wish to see in the world...” – Mahatma Gandhi

How Much Will It Cost?

 Conference Fees: \$1025

 Hotel: \$3170

 Transportation: \$800

 Funding

\$920 in Club Funds

Donations from VFW, American Legion, and others

Original Cost Per Person: \$500 → Current Cost Per Person: \$285



Questions?

HUDSON SCHOOL DISTRICT

Section E 2nd readings 01/27/2020

Code/Title	Category	Detail	# of ¶	Page
EBCF Pandemic/Epidemic Emergencies	O	new, using NHSBA sample w/marked changes		1
EB Joint Loss Management Committee	P	New, using NHSBA sample, verbatim	3	3
EC Buildings and Grounds Management	O	new, NHSBA w/tracked changes	2	4
ECA Building Security	R	new, NHSBA w/tracked changes		5
ECAB Access to Buildings	O	new, NHSBA w/tracked changes		6
ECAC Vandalism	O	new, NHSBA verbatim		7
ECAF Audio and Video Surveillance on School Buses	R	new, NHSBA verbatim		8
ECF Energy Conservation	R	new, NHSBA w/tracked changes	3	9
EDC Authorized use of School-owned Materials and Equipment	O	new, NHSBA w/tracked changes	2	10
EDCA Employee use of Electronic Communication Devices	O	new, NHSBA w/tracked changes		11
EEA Student Transportation	R	replacing outdated policy, NHSBA w/tracked changed		13
EBBC Emergency Care & First Aid	P	Replacing outdated policy w/NHSBA sample w/tracked changes		14

R: recommended

O: optional

P: priority, required by law

HUDSON SCHOOL DISTRICT

POLICY CODE: EBCF Pandemic/Epidemic Emergencies	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: [Related Policy Codes]	LATEST REVISION: [Latest Revision] Page 1 of 22

Category O

The Board recognizes that a pandemic/epidemic is a serious threat that stands to affect students, staff, and the community as a whole. The Board establishes this policy in the event the town/municipality and/or school district is affected by a pandemic or epidemic. At all times the health, safety and welfare of the students shall be the first priority. The District shall follow the advice and recommendations in the State of New Hampshire's Influenza Pandemic Public Health Preparedness & Response Plan, as prepared by the Dept. of Health & Human Services.

Planning and Coordination

Planning for a pandemic requires a multi-faceted effort, and school preparedness should include input from a team of individuals to address their specific areas of expertise.

The Superintendent shall designate one or more employees to serve as a liaison between the school district and local and State health officials. This designee is responsible for communicating with health officials to identify local hazards, determine what crisis plans exist in the school district and community, and to establish procedures to account for student well being and safety during such a crisis. The designee shall work with local health officials to coordinate their pandemic/epidemic plans with that of the school district. The Board encourages the designee to become a member of the Health Alert Network through the New Hampshire Department of Health & Human Services.

The principal and/or school nurse or other designee shall develop a curriculum component to health classes that is designed to teach students about preventing or limiting the spread of communicable diseases.

With fiscal concerns in mind, the district may purchase and store supplies necessary for an epidemic/pandemic response, including but not limited to disinfectant products, face masks, water, examination gloves, and other supplies as recommended by the school nurse.

The Superintendent shall develop procedures and plans for the transportation of students in the event students are released from school early.

Response

In the event anyone within the school is discovered or suspected to have a communicable disease that may result in transmission to other students, faculty, or staff, that person shall be immediately isolated pending further medical examination. The New Hampshire Communicable Disease Control Section of the Department of Health and Human Services and local health officials shall be notified immediately.

Infection Control

Any student or staff member found to be infected with a communicable disease that may bears risk of transmission will be excluded from school until that individual's primary care physician

or other medical personnel indicating that the individual does not bear the risk of transmitting the communicable disease provide medical clearance.

Students with excessive absences due to a communicable disease may be given a reprieve from other Board policies relative to excessive student absences. Efforts will be made by the staff to determine what, if any, schoolwork the student can complete while absent.

Staff members who are forced to miss excessive days of work shall first use any leave entitled to them through the Family and Medical Leave Act and/or accrued sick leave. If a staff member has still not received medical clearance to resume his/her work duties, absences in excess of a staff member's allotted leave will not affect the employees right to continued employment.

Continuance of Education

The Superintendent will develop a plan of alternate means of educating students in the event of prolonged school closings and/or extended absences. Such a plan may include providing students with assignments via mail, local access cable television, or the school district's website.

The Superintendent is authorized to amend the traditional class schedule and schedule of days with New Hampshire Department of Education approval. Such a plan may include extending the school day, having school days held on Saturdays, the use of previously scheduled vacation days, and/or extend the school year beyond the previously established end of school year.

Legal References:

*Influenza Pandemic Public Health Preparedness & Response Plan, New Hampshire Department of Health & Human Services, Updated March 2, 2006,
www.dhhs.nh.gov/DHHS/CDCS/LIBRARY/Policy-Guideline/dphs-influenza-plan.htm*

HUDSON SCHOOL DISTRICT

POLICY CODE: EB Joint Loss Management Committee	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: JLI	LATEST REVISION: [Latest Revision] Page 1 of 1

Category: Priority/Required by Law See also JLI

The Superintendent will cause the formation of the Joint Loss Management Committee as required by RSA 281-A:64, III, and a Crisis Management Plan that conforms to the national Incident Command System.

The practice of safety shall also be considered a facet of the instructional plan of the District schools by incorporating educational programs in traffic and pedestrian safety, driver education, fire prevention, emergency procedures, and others, appropriately geared to students at different grade levels.

Each Principal shall be responsible for the supervision and implementation of a safety program for his/her school. General areas of emphasis shall include, but not be limited to: in-service training; accident recordkeeping; plant inspection; driver and vehicle safety programs; fire prevention; catastrophe planning; and emergency procedures and traffic safety problems relevant to students and employees. The principal shall be responsible for developing student safety procedures to be used on school busses, school grounds (including playgrounds), during authorized school activities (such as field trips), within school building(s) (including classrooms and laboratories), off school grounds during school sanctioned activities (including, but not limited to, work-based learning and internships), and in the use of online resources. The safety plan will be on file in each district building and in the SAU office.

Legal References:

RSA 200:40, Emergency Care

RSA 281-A:64, III, Worker's Compensation, Safety Provisions; Administrative Penalty

NH Code of Administrative Rules, Section Ed 306.04(a)(2), School Safety

NH Code of Administrative Rules, Section Ed 306.04(d), School Safety Procedures

HUDSON SCHOOL DISTRICT

POLICY CODE: EC Buildings and Grounds Management

FIRST ADOPTION: [Policy Adopted Date]

RELATED POLICIES: [Related Policy Codes]

LATEST REVISION: [Latest Revision]

Page 1 of 1

Category: Optional

The Superintendent will have the general responsibility for the care, custody and safekeeping of all school property, establishing such procedures and employing such means as may be necessary to discharge this responsibility.

At the building level, the Principal will be responsible for overseeing the school plant and for the proper care of all school property by the staff and students.

In the event the District receives money from ~~the~~ state ~~School Building Aid~~ or federal programs, the superintendent will develop a ~~20-year~~ maintenance plan, as required by statute.

Legal References:

RSA 198:15-b, Amount of Grant

HUDSON SCHOOL DISTRICT

POLICY CODE: ECA Buildings and Grounds Security	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: [Related Policy Codes]	LATEST REVISION: [Latest Revision] Page 1 of 1

Category R

The Board will cooperate closely with local law enforcement and fire departments, and with insurance company inspectors.

Records and funds will be kept in a safe, locked location.

Access to school buildings ~~and grounds~~ outside of regular school hours will be limited to school personnel whose work requires it. An adequate key control system will be established to limit access to buildings to authorized personnel.

School buildings will be closed and locked after the last school activity has concluded each day.

A building being used by an authorized school or community group in the evening, or on non-school days, will be opened for such activity and secured again after its conclusion.

A school district employee must be on school grounds during the course of the activity. Only a school district employee will be allowed to open and close the school in the event of such an activity.

Classroom windows and doors are to be locked when the teachers leaves the building.

In addition to this policy, the Superintendent is charged with establishing further safety and security provisions as may be necessary.

The building principal is responsible for enforcing this policy.

HUDSON SCHOOL DISTRICT

POLICY CODE: ECAB Access to Buildings	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: [Related Policy Codes]	LATEST REVISION: [Latest Revision] Page 1 of 1

Category O

See also EB, EC, ECA

Access to school buildings ~~and grounds~~ outside of regular school hours shall be limited to personnel whose work requires it. Keys shall not be loaned to anyone and under no circumstances shall school employees have extra keys made unless specifically authorized to do so by the Superintendent or building principal.

Combinations to school vaults and safes shall be changed each time there are changes in personnel who have had the combinations. All equipment shall be stored in as safe a place as possible and employees must avoid leaving equipment and supplies where they are readily accessible to others.

Classroom windows and doors are to be locked when the teacher leaves the building. Any employee using the building in the evening or on weekends must be certain doors are locked after entering and upon leaving.

No exit doors shall be chained at any time whether or not the building is occupied. Principals, custodians and other responsible persons must be certain that all accessible exits are operable whenever a building or portion of a building is in use. However, approved security bars or devices may be used to secure outside doors when school is not in session.

HUDSON SCHOOL DISTRICT

POLICY CODE: ECAC Vandalism	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: [Related Policy Codes]	LATEST REVISION: [Latest Revision] Page 1 of 1

Category O See Also JICD, JICDD, KDC

Vandalism is defined as the willful damaging, destruction or defacing of school-owned property. This definition also applies to any deliberate tampering with or misuse of district computer network services or equipment. It shall also include the willful damaging, destruction or defacing of property used by the school district in conjunction with related services such as school buses, on field trips, and other school-sponsored events that may occur off-campus. Students found to have vandalized school property will face discipline in accordance with applicable Board policies.

The Building Principal is authorized to report such acts of vandalism to local law enforcement authorities. Additionally, the District may seek financial reimbursement from either the student(s) or the students' parent/legal guardians for such damage caused.

If the vandalism is caused by someone other than a student of the District, the District may proceed with all legal remedies available to it under the law, including criminal prosecution. When vandalism is discovered, the administration is directed to take such steps as are necessary to identify the vandals. If students have taken part in vandalism, the Building Principal shall:

1. Identify the students involved;
2. Notify the students' parents/legal guardians;
3. Decide upon disciplinary and/or legal action;
4. Take any constructive actions needed to guard against further student misbehavior; and
5. Seek appropriate restitution.

Students and community members are strongly urged to report incidents of vandalism and to cooperate with school officials in identifying the individuals responsible for causing vandalism.

HUDSON SCHOOL DISTRICT

POLICY CODE: ECAF Audio and Video Surveillance on School Buses	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: EEA, JICK, JRA	LATEST REVISION: [Latest Revision] Page 1 of 1

Category: Recommended

Video cameras may be used on school buses to monitor student behavior. Audio recordings in conjunction with video recordings may also be captured on school buses, in accordance with the provisions of RSA 570-A:2.

This policy constitutes notification that audio and video recordings may be made on school buses used in the district. See also Policy JICK - Pupil Safety and Violence Prevention. The Superintendent or his/her designee shall ensure that there is a sign prominently displayed on the school buses informing the occupants of the school buses that such video and audio recordings are occurring.

The Superintendent is charged with establishing administrative procedures to address the length of time, which the recording is retained, ownership of the recording, limitations on who may view and listen to the recording, and provisions for erasing or destroying the recordings. That procedure shall comply with RSA 570-A:2, II (k)(2) which provides in pertinent part: "In no event, however, shall the recording be retained for longer than 10 school days unless the school district determines that the recording is relevant to a disciplinary proceeding, or a court orders that it be retained for a longer period of time. An audio recording shall only be reviewed if there has been a report of an incident or a complaint relative to conduct on the school bus, and only that portion of the audio recording which is relevant to the incident or complaint shall be reviewed."

Recordings may be viewed only by the following persons and only after expressly authorized by the Superintendent:

- Superintendent or designee
- Business Administrator
- Building Administrator
- Law Enforcement Officers
- Transportation Contractor Official

In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of Policy JRA shall apply.

The Superintendent is authorized to contact the District's attorney for a full legal opinion relative to use and retention of an audio and video recording in the event of such an occurrence.

Legal References:

RSA 570-A:2, Capture of Audio Recordings on School Buses Allowed

HUDSON SCHOOL DISTRICT

POLICY CODE: ECF Energy Conservation	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: [Related Policy Codes]	LATEST REVISION: [Latest Revision] Page 1 of 1

Category R

It is the district's responsibility to ensure that every effort is made to conserve energy while exercising sound financial management and safety. The implementation of this policy is the joint responsibility of the Board, administrators, teachers, students, support personnel and community, and its success is based on cooperation at all levels.

The Superintendent is authorized to establish a committee to study various ways and methods in which the school district can conserve energy and lessen its energy usage. The Superintendent is urged to include administrators, staff and students on this committee. Additionally, the Superintendent shall establish administrative rules and regulations necessary to implement this policy.

The principal will be accountable for energy management on his/her building with annual energy audits being conducted and conservation programs being updated. Use of the various energy systems of each building will be the joint responsibility of the principal and head custodian.

~~Curriculum will be developed to ensure that every student will participate in the energy management program.~~

~~Specific areas of emphasis include:~~

- ~~1. Every student and employee will be expected to contribute to energy efficiency;~~
- ~~2. All unnecessary lighting in unoccupied areas will be turned off. All lights will be turned off when students and teachers leave school. Custodians will turn on lights only in the areas in which they are working;~~
- ~~3. Energy management on his/her campus will be made a part of the principal's annual evaluation;~~
- ~~4. The head custodian at each school will be responsible for a complete and total shutdown of the facility when closed each evening;~~
- ~~5. Administrative regulations to implement this policy will be developed by the superintendent.~~

Legal Reference:

~~RSA 193-E:3.I, (a), (b), Delivery of an Adequate Education
RSA 193-H:4, School Performance and Accountability
RSA 194:31, Register; Reports~~

HUDSON SCHOOL DISTRICT

POLICY CODE: EDC Authorized Use of School-Owned Materials and Equipment

FIRST ADOPTION: [Policy Adopted Date]

RELATED POLICIES: [Related Policy Codes]

LATEST REVISION: [Latest Revision]
Page 1 of 1

Category O

No school equipment may be used for other than school, school-related, civic, or educational purposes.

The Board shall permit school equipment to be loaned to staff members when such use is related to their employment, and to students when the equipment is to be used in connection with their studies or extracurricular activities. ~~A written agreement should be used, which specifies~~ It is the borrower's responsibility to return the equipment in the condition in which it was received, and his/her financial responsibility for any loss or damage, which will meet the requirements of all applicable insurance.

HUDSON SCHOOL DISTRICT

POLICY CODE: EDCA Employee Use of Electronic Communication Devices

FIRST ADOPTION: [Policy Adopted Date]

RELATED POLICIES: [Related Policy Codes]

LATEST REVISION: [Latest Revision]

Page 1 of 22

Category: Optional

The Board recognizes that the use of cellular telephones and other electronic communication devices may be appropriate to help ensure the safety and security of District property, students, staff, and others while on District property or engaged in District-sponsored activities. To this end, the Board authorizes the purchase and ~~employee use~~ by employees of such devices, as deemed appropriate by the Superintendent.

District-owned ~~cellular telephones and other~~ mobile communication devices will be used for authorized District business purposes, consistent with the District's mission and goals. ~~Personal use of such equipment is prohibited except in emergency situations. Any expenses incurred for such personal use shall be reimbursed to the District.~~

Use of ~~cellular telephones and other electronic communication~~ mobile communication devices in violation of Board policies, administrative regulations, and/or state/federal laws will result in discipline up to and including dismissal and referral to law enforcement officials, as appropriate.

The Superintendent is directed to develop administrative regulations for the implementation of this policy, including a uniform and controlled system for identifying employee cell phone needs, monitoring use, and reimbursement. Provisions may also be included for staff use of privately-owned cellular telephones and other devices for authorized District business.

District employees are prohibited from using ~~cell phones or other electronic~~ mobile communication devices while driving or otherwise operating District-owned motor vehicles.

Emergency Use

Students and staff are ~~encouraged~~ allowed to use any available ~~cellular telephonemobile~~ communication device in the event of an emergency that threatens the safety of students, staff or other individuals.

A school bus driver is prohibited from operating a school bus while using a ~~cellular telephonemobile~~ communication device except:

1. During an emergency situation;
2. To call for assistance if there is a mechanical breakdown or other mechanical problem;
3. When the school bus is parked.

Use of Personal Cell Phones and Communication Devices

Employees are strongly discouraged from using their personal ~~cell phonemobile~~ communication device during the school days. When necessary, employees may use their personal ~~cell phones~~

~~and similar~~ communication devices only during non-instructional time. In no event shall an employee's use of a ~~cell phone~~mobile communication device interfere with the employee's job obligations and responsibilities. If such use is determined to have interfered with an employee's obligations and responsibilities, the employee may be disciplined in accordance with the terms of the collective bargaining agreement and Board policies.

Legal References:

RSA 265:105-a, Prohibited Text Messages and Device Usage While Operating a Motor Vehicle

HUDSON SCHOOL DISTRICT

POLICY CODE: EEA Student Transportation Services	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: <u>EEAE, EEAEC, JICC</u> [Related Policy Codes]	LATEST REVISION: [Latest Revision] Page 1 of <u>11</u>

Category: Recommended

See also EEAE, EEAEC & JICC

The District will provide pupil transportation services consistent with applicable law.

Per RSA 193:12, students who are deemed legal residents of the school district pursuant to a divorce decree or parenting plan developed under RSA 461-A will not necessarily be provided for students admitted under this provision and under corresponding law. The Superintendent or designee will make all determinations as to whether transportation will be provided in such circumstances. The Superintendent or designee's decision will be final.

General Operating Policy

The Superintendent, ~~subject to review by the Board, or designee~~ shall establish bus routes. Routes will be developed annually and posted. ~~Pupils who attend chartered public schools within the district and pupils who attend private schools shall be entitled to the same transportation privileges within the District as are provided for pupils in public school. Transportation will be provided per RSA 189.~~ Bus stops shall be established under the direction of the Superintendent or designee. ~~A bus stop so established will be designated as authorized when the School Board has approved its designation as such.~~ Drivers may not load or unload pupils students at ~~other than non-~~ authorized bus stops.

Student Conduct on School Buses

Bus drivers have the responsibility to maintain orderly behavior of students on school buses and will report, in writing, misconduct to the student's Principal. Parents of children whose conduct on school buses endangers the health, safety and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code. The school Principal will have the authority to suspend the riding privileges of students failing to conform to bus rules and regulations. The Board must approve suspensions of riding privileges that continue beyond twenty (20) days.

Resolution of Conflicts

Parents who wish to request a change or exemption from any of the Student Transportation policies shall direct that request to the ~~SAU Transportation Coordinator~~Business Administrator. If the SAU ~~Transportation Coordinator's~~Business Administrator's ruling does not satisfy the parent, he/she may appeal the ruling within five days to the Superintendent. If the parent is again not satisfied by the ruling, he/she may appeal to the Superintendent within the next five-day period. As a last appeal, the parent may request to appear before the ~~Board's Transportation Committee~~Board.

Legal References:

- RSA 189:6, Transportation of Pupils*
- RSA 189:8, Limitations and Additions*
- RSA 189:9, Pupils in Private Schools*
- RSA 189:9-a, Pupils Prohibited for Disciplinary Reasons*
- RSA 193:12, Legal Residency Required*
- RSA 194-B:2, V, Chartered Public Schools; Establishment*

HUDSON SCHOOL DISTRICT

POLICY CODE: EBBC Emergency Care and First Aid	FIRST ADOPTION: [Policy Adopted Date]
RELATED POLICIES: JLCE	LATEST REVISION: [Latest Revision] Page 1 of <u>23</u>

Category: Priority/Required by Law

All School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parents; and (5) filing accident/injury reports.

School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency.

The Superintendent will ensure that at least one other person on staff, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR). If the school nurse or licensed practical nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.

The school will obtain at the start of each school year emergency contact information of parents or legal guardian for each student and staff member. See appendix JLCE-R for a sample form.

The school physician, school nurse, or specially trained staff members shall assist in the treatment of injuries or emergency situations. Such individuals have the authority to administer oxygen in case of a medical emergency, if available and if appropriate. This authorization extends to administering oxygen to students without prior notification to parents/guardians.

The school nurse or other designated personnel may administer other medications to students in emergency situations, provided such personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student's medical action plan has been filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required.

Additionally, the school physician, school nurse, or specially trained staff members may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians.

For significant injuries, the staff person witnessing the event must fill out an accident report, which must be submitted to administration so that he/she is informed and a basis is established for the proper processing of insurance claims and remediation if necessary.

The District makes it possible for parents to subscribe to student accident insurance at low rates. This program is offered each year during September. The District does not provide student accident insurance.

~~Naloxone/Narcan and Opioid Antagonists:~~

~~The Board authorizes the District to obtain, store and administer naloxone/Narcan and/or other opioid antagonists for emergency use in schools.~~

~~The school nurse or other properly trained staff member may administer such medication in emergency situations. Opioid antagonists will be available during the regularly scheduled school day. They may be available at other times at the discretion of the Superintendent.~~

~~The Superintendent is authorized to procure such medication on behalf of the District.~~

~~All such medication will be clearly marked and stored in a secure space in the school nurse's office or other appropriate location. Such medication will be locked at all times except when needed for administration. The school nurse is responsible for storing the medication consistent with the manufacturer's instructions.~~

~~Local law enforcement and emergency medical service personnel will be notified if such medication is administered by the District.~~

~~Records related to the administration of such medication shall be made and maintained by the school nurse. The school nurse will follow other first aid reporting protocols, as may be determined by other Board policy or administrative directive.~~

Legal References:

RSA 200:40, Emergency Care

RSA 200:40-a, Administration of Oxygen by School Nurse

RSA 200:44-a, Anaphylaxis Training Required

RSA 200:54, Supply of Bronchodilators, Spacers or Nebulizers

RSA 200:55, Administration of Bronchodilator, Space or Nebulizer

Ed 306.04(a)(21), Emergency Care For Students And School Personnel

Ed 306.12, School Health Services

HUDSON, NH SCHOOL DISTRICT 2020-2021 CALENDAR

20 – 21 New Teacher Orientation
24 – 26 Teacher Workshop

27 First Day for Students

3 days

AUGUST 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

FEB 22 – 26 Winter Break

15 days

7 Labor Day (no school)

21 days

SEPTEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

26 Teacher Workshop (no school)

22 days

12 Columbus Day

21 days

OCTOBER 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

APR 26 – 30 Spring Break

17 days

3 Teacher Workshop (no school)
11 Veterans Day (no school)
25-27 Thanksgiving Break

16 days

NOVEMBER 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

31 Memorial Day (no school)

20 days

DEC 23 – JAN 1 Holiday Break

16 days

DECEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21 Last Day for Students (early release) (tentative)
21 Teacher Workshop (pm only)
22 Teacher Workshop (am only)

NOTE: Last day includes 5 snow days.

15 days



DEC 23 – JAN 1 Holiday Break
18 Civil Rights Day (no school)

19 days

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOTE: Counts below include 5 snow days.

August thru January: 96 days
February thru June: 89 days

-  No school for students or staff
-  No school for students

**PUBLIC SCHOOL INFRASTRUCTURE FUND
 PROJECT COMPLETION & REQUEST FOR PAYMENT**

Complete, scan, and e-mail to: Matthew.Welch@doe.nh.gov or mail to the above mailing address.

INSTRUCTIONS:

- 1) Complete the project.
- 2) Keep receipts and photos of the project neatly organized and clearly marked.
- 3) If the project is selected for audit, receipts and photos will need to be electronically submitted to the Department of Education within 10 business days of the audit request.
- 4) Section A includes *total project cost* which is the total cost to complete the approved work identified in the application for the referenced project. For Life-Safety projects, this only includes costs that would have been eligible for building aid.
- 5) Section B requires you to attach a notarized affidavit from the superintendent, business administrator, and all school board members. If you are a charter school, have the school director, the person in charge of finances, and all members of the board of trustees sign the application.
- 6) Section B requires e-rate state match recipients to attach the *Funding Commitment Decision Letter (FCDL)* from USAC and the *Form 471* if it was not included in your original application.
- 7) Section C is your request for payment. The award amount will be your total eligible costs times your award rate, up to but not exceeding your approved award amount found on your approval letter.
- 8) Payment from the Department will be made within 30 days from receipt of this completed form.
- 9) Submit this completed form to Matthew Welch at Matthew.Welch@doe.nh.gov or to the above mailing address (c/o Matthew Welch).

SECTION A - APPLICANT/PROJECT INFORMATION:

	SAU #:	81	
	School Name:	Hills Garrison Elementary School	
	Project Title:	HGS-Classroom Door Replacement	
Line 1	Maximum Award Amount:	\$52,000	Found on the award letter or listed in the Project Status report online at: https://www.education.nh.gov/program/school_approval/infrastructure-fund.htm
Line 2	Award Rate:	80%	
Line 3	Total Project Cost:	\$65,000	<i>Total project cost may differ from the estimated cost cited in the application. Total project cost is the amount spent to complete the approved work identified in the application.</i>
Line 4	Total Request for Payment:	\$52,000	<i>Line 2 times Line 3 or Line 1, whichever is less</i>

SECTION B – REQUIRED ATTACHMENTS

Attach notarized affidavit from the superintendent, business administrator, and all school board members. The affidavit should certify that the project is complete and that in accordance with the provisions of the Public School Infrastructure Fund, RSA 198:15-y, the total eligible costs listed on this form for the referenced project is accurate to the best of their knowledge.

A sample affidavit can be found online at: https://www.education.nh.gov/program/school_approval/infrastructure-fund.htm

Notarized affidavit is attached.

Funding *Commitment Decision Letter (FCDL)* from USAC is attached (for e-rate state match recipients only).

Form 471 is attached, if not included in your original application (for e-rate state match recipients only).

SECTION C - REQUEST FOR PAYMENT:

Request for payment in the amount of \$ 52,000 to Hudson School District SAU81
Line 4 in section A school name

Date _____

Superintendent of Schools or Charter School Director

Lawrence Russell/Superintendent of
Schools

Title of Signer

DOE Use Only:

Invoice Number: _____	
Vendor Code: _____	
Remit Code: _____	
Account Unit: <u>19640000-073-500583</u>	
Amount: _____	
Description: <u>PSI Fund</u>	
<i>Due Upon Receipt</i>	
Authorized Signature: _____	Date: _____
Name: <u>Frank Edelblut</u>	Title: <u>Commissioner of Education</u>
Security projects only:	
HSEM sign-off: _____	Date: _____
Name: _____	Title: _____

Submit completed form to Matthew Welch at Matthew.Welch@doe.nh.gov or to the address on the top of this form.

AFFIDAVIT

Signatures required: school administrator, the person in charge of finances and all school board members or board of trustees

School Name: Hills Garrison Elementary School

SAU #: 81

Project Title: HGS-Classroom Door Replacement

The above reference project was completed in accordance with the approved Public School Infrastructure application and the total costs listed in the Project Completion & Request for Payment Form is truthful and accurate to the best of our knowledge:

signature (school administrator) Lawrence Russell/Superintendent
print name/title

signature (person in charge of finances) Karen Burnell/Business Administrator
print name/title

Board members (attach additional signatures if necessary). All board members are required to sign:

Malcom Price _____

Darcy Orellana _____

Gary Gasdia _____

Diana LaMothe _____

Gretchen Whiting _____

NOTARIZE:
State of New Hampshire
County of Hillsborough

Signed and affirmed before me on _____, 2020 that the statement is truthful and accurate to the best of his or her knowledge and belief.

Signature of notary: _____
Name of notary: _____
My commission expires on: _____



December 10, 2019

Mr. Lawrence Russell, Superintendent
SAU #81-Hudson School District
20 Library Street
Hudson, NH 03051

Grant ID#: 124061

Dear Mr. Russell:

Congratulations! I am pleased to inform you that a \$500.00 grant has been approved to your organization from the Lois G. Roy Dickerman Fund, one of the Foundation's advised funds. The grant is to support Alvirne High School Athletics, for your participation in NH Tackles Hunger.

A Terms of Award information sheet which explains the terms and conditions of the grant accompanies this letter. Please review this document carefully. Deposit of the enclosed grant check signifies your acceptance and intent to comply with the terms of the award; it also serves as our receipt for this payment.

We encourage you to publicize your work and if you do so, please check that you make reference to the support provided by the Lois G. Roy Dickerman Fund of the New Hampshire Charitable Foundation. We also encourage you to share your story with us so we can help publicize your good work. If you would like additional information about the Foundation's publicity guidelines, including logos, please visit our website at www.nhcf.org/publicity

Our best wishes for the success of your programs.

Sincerely,

Amy Langille
Donor Services Manager

If you have any questions, please contact donorservices@nhcf.org or call (603) 225-6641 and select the *donor services* option from our phone directory.

PLEASE NOTE: By accepting this gift, the grant recipient acknowledges that the entire value of this contribution is for charitable purposes and no goods, services or benefits were provided to any individuals affiliated with said donor advised fund.

New Hampshire Charitable Foundation

Check Date: 12/19/2019
 Check Number: 242564

To: SAU #81-Hudson School District
 20 Library Street
 Hudson, NH 03051

Invoice Number	Date	Description	Amount	Discount	Net Amount
GE-DA019-124061-1	12/17/2019	Lois G. Roy Dickerman Fund grant to support Alvi	\$500.00	\$0.00	\$500.00
		Totals:	\$500.00	\$0.00	\$500.00

New Hampshire Charitable Foundation

Check Date: 12/19/2019
 Check Number: 242564

To: SAU #81-Hudson School District
 20 Library Street
 Hudson, NH 03051

Invoice Number	Date	Description	Amount	Discount	Net Amount
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		Totals:	\$500.00	\$0.00	\$500.00

New Hampshire Charitable Foundation
 37 Pleasant St
 Concord, NH 03301

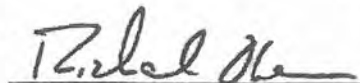
Citizens Bank
 Manchester, NH

CHECK DATE	CHECK NO.
12/19/2019	242564
CHECK AMOUNT	

PAY ****Five hundred and 00/100 Dollars****

\$ 500.00**

TO THE ORDER OF SAU #81-Hudson School District
 20 Library Street
 Hudson, NH 03051



 AUTHORIZED SIGNATURE



NEW HAMPSHIRE
CHARITABLE FOUNDATION

LAKES MANCHESTER MONADNOCK NASHUA NORTH COUNTRY PISCATAQUA UPPER VALLEY

TERMS OF AWARD

Grant awards are made only for the purpose(s) specified in the enclosed award letter. Deposit of the grant award check signifies your intent to comply with the terms and conditions of the award as outlined below, and serves as our receipt for the enclosed grant award payment.

1. **Expenditure of Grant Funds** - The grant award is made only for the purpose(s) specified in the award letter, and subject to any conditions included therein.

Grants may be used to support attempts to influence legislation of any governmental body when both specifically allowed in the Resolution, and under certain circumstances. These circumstances include either (i) the grant recipient has made the election to lobby referred to in Section 501(h) of the Internal Revenue Code and a copy of Form 5168 is forwarded to the Foundation or (ii) no substantial part of the activities of the grant recipient is carrying on propaganda or otherwise attempting to influence legislation.

In any case, no part of any grant may be used for a political campaign. Grants may, however, be used to make available the result of nonpartisan analysis, study and research.

2. **Return of Grant Funds to New Hampshire Charitable Foundation and its Regions**
 - (a) Grants will be returned if the Foundation determines that the grant recipient has not performed in accordance with the **Terms of Award**, or met the conditions described in the award letter.
 - (b) Unexpended grant balances should be returned to the Foundation if the grant recipient loses its exemption from federal income taxation as provided for under Section 501(c)(3) of the Internal Revenue Code.

Anti-Discrimination in Grantmaking Policy - The NH Charitable Foundation does not knowingly fund organizations or projects that illegally discriminate with regard to employees, volunteers, or clients served based on age, sex, religion/creed, race, national or ethnic origin, sexual orientation, gender identity or expression, physical or mental ability, marital status, military or veterans status, pregnancy or genetic information.

FY2020 End-of-Year Surplus Expenditures for School Board Consideration

<u>School</u>	<u>Project</u>	<u>Estimated Cost</u>
Library Street	Remove tree in front of school and repair damaged sidewalk (joint loss issue)	
Library Street	Complete last phase of window replacement scheduled for FY22	
District-wide	Upgrade all buildings to master key schedule (do not duplicate protected keys)	
Hudson Memorial	Complete additional roof replacement	
Hudson Memorial	Upgrade HVAC DDC controls	
CTE	Accounting (NEW) Conference Table	500
CTE	Accounting (NEW) Conference Seating	300
CTE	Accounting (NEW) Stock Ticker	6,500
CTE	Building Trades (NEW) Shop Work Benches	14,500
CTE	Building Trades (NEW) Lathe	3,000
CTE	Marketing (NEW) Conference Table	500
CTE	Marketing (NEW) Conference Seating	300
CTE	Veterinary Sciences (NEW) Anesthesia Machine	5,500
CTE	Veterinary Sciences (NEW) Closed-Circuit Camera System	4,500
CTE	Conservation Sciences (NEW) Hydroponics/Aquaponics	13,900
CTE	Computer Science (RENO-P-1a) Testing Lab Furnishings	7,000
CTE	Digital Media (RENO P-1a) 2 Portable Cameras	5,000
CTE	Digital Media (RENO P-1a) 2 Studio Camera	35,000
CTE	Network Switches & Battery Backups: 4 @ \$30,000 = \$120,000	120,000
CTE	Wireless Access Points: 51 @ \$500 = \$25,000	25,000
CTE	Cameras: 30 @ \$1000 = \$30,000	<u>30,000</u>
	CTE Total	271,500
Alvirne	Art Room Furniture for new space	35,000
Alvirne	Cafeteria Round Tables: 4 tables to replace old ones	6,000
Alvirne	Gymnasium Matting: replace wall and stage matting	10,000
Alvirne	Gymnasium Retractable Curtain: replace curtain that is 15 years old	15,000
Alvirne	Digital Photography computers and cameras	30,000
Alvirne	AHS Server	<u>15,000</u>
	AHS Total	111,000

Hudson School Board
January 6, 2020

Hills Memorial Library
Public Session 6:30

Hudson School District
Hudson School Board Meeting
Draft Minutes

Present:

Mr. Malcolm Price, Board Chairman
Dr. Darcy Orellana, Board Vice Chair
Mr. Gary Gasdia
Ms. Diana LaMothe
Ms. Gretchen Whiting
Ms. Kara Roy, Vice-Chairman, Board of Selectmen
Mr. Larry Russell, Superintendent
Ms. Mary Wilson, Assistant Superintendent
Ms. Karen Burnell, Business Administrator

A. Call to Order: Chairman Price called the meeting to order. Ms. LaMothe led the Pledge of Allegiance.

B. Public Input: There was no public input.

C. Presentations to the Board: No presentations to the board.

D. Requests of the Board:

1. Panama Trip: Ms. Erica Foskitt, Science Department Chair, Alvirne High School is here to propose an educational trip for students and teachers to travel to Panama during February break 2021 through Education First Tours (EF). They would like to get 24-30 students to attend. The 8-day, 7-night tour would cost \$2,825 per student, included in that price is; airfare, hotel accommodations, breakfast, lunch, dinner, all guided tours, tour guides, motor coach bus, travel protection and global and local support from Education First Tours. The planning begins now for the students to create a donation page where they can ask for donations during holidays or in lieu of birthday presents. Additional fundraising ideas have been discussed as well. This trip includes both biological and earth science concepts and increases cultural and global awareness of the students. This trip is outlined in detail in attachment # 1.

Ms. Lamothe made a motion to approve the trip to Panama during February break 2021, second by Mr. Gasdia. Motion passes 5-0.

2. Donation Acceptance: Mr. Russell asked Dr. Orellana to speak on this donation. The Alvirne Trustees met in December to discuss the lack of funding for some of the things that needed to be trimmed back on. One of those items was the greenhouse for the CTE program. Mr. Russell presented a donation in the amount of \$150,590 from the Alvirne Trustees. The Alvirne Trustees voted to support the purchase of a greenhouse to the ongoing CTE construction project. The trustees feel the greenhouse is well connected to their missions and family legacy. This is detailed in attachment # 2. The School Board is very thankful for the Trustees generosity.

Ms. Whiting made a motion to accept the donation from the Alvirne Trustees for the greenhouse in the amount to \$150,590, second by Ms. LaMothe. Motion passes 5-0.

E. Old Business:

1. Policies: Ms. Wilson presented the 2nd reading of the following policies as shown in detail in attachment # 3.

- a) JH Attendance, Tardiness, and Truancy
- b) EBB School Safety
- c) EBBB Accident Reports
- d) EBBC Emergency Care & First Aid
- e) EBBD Indoor Air Quality
- f) EBCA Crisis Prevention & Emergency Response Plans
- g) EBCB Fire Drills
- h) EBCC Bomb Threats
- i) EBCD Emergency Closings
- j) EBCE School Closings

The nurses were consulted regarding policy EBBC.

Ms. LaMothe made a motion to approve the policies as outlined in the second reading, second by Mr. Gasdia. Motion passes 5-0.

2. Voting Information to Public: Ms. LaMothe wanted to encourage the community to get out and vote with the combined efforts of the Board of Selectmen. The Board was advised to not participate or spend money on posters. There was some discussion around this if there is no agenda and just encouraging the community to get out and vote. Ms. Roy and Mr. Morin also spoke about getting more people out to vote and get both boards to work together to get as many people out there and voting. There are a lot of registered voters in Town, but only a small percentage vote. It's best for the School Board to be cautious, as the schools are under scrutiny at times. It was suggested that the lawyer for the School and for the Town speak as they seem to have two different opinions on this.

F. New Business:

1. Extracurricular Nomination: Mr. Russell presented the following Hudson Memorial School nomination for Drama Club as detailed in attachment # 4.
 - a) Ms. Rebecca Crivello \$2,350

Mr. Gasdia made a motion to accept the extracurricular nomination for HMS, second by Ms. LaMothe. Motion passes 5-0.

2. Warrant Article Assignments: Mr. Russell presented the proposed warrant articles for the upcoming town election. Each board member is asked to take a warrant article to discuss at the deliberative session. Mr. Gasdia will present warrant article # 1. Ms. LaMothe will present warrant articles # 2 and # 5. Ms. Whiting will present warrant article # 3. She will be arriving late at the deliberative session. Dr. Orellana will present warrant article # 4. Mr. Price will present warrant article # 6. A request will be made that day to present warrant article # 3 last.
3. Timeline for End-of-Year Fund Balance Decision making: Ms. LaMothe would like to start talking about the process and timeframe for taking a look at the fund balance. Could it be added to the agenda to allow public input? It doesn't have to be discussed at each meeting, but it's there if anyone does want to speak to it. We could be prepared earlier than in previous years about what the funds are being spent on. The fund balance is reported to the Board as the year goes on. There will always be a fund balance. We could start to prioritize on the outstanding lists from the schools. Is there a way to get a list from the schools now, so when the funds become available, they are prioritized and there are no surprises to the board or the community. The

priority plan should start with Administration. Seek information from the department heads and teachers.

4. Policies: Ms. Wilson presented the 1st reading of the following policies as shown in detail in attachment # 6.
 - a) EBCF Pandemic/Epidemic Emergencies
 - b) EB Joint Loss Management Committee
 - c) EC Buildings and Grounds Management
 - d) ECA Building Security
 - e) ECAB Access to Buildings
 - f) ECAC Vandalism
 - g) ECAF Audio and Video Surveillance on School Buses
 - h) ECF Energy Conservation
 - i) EDC Authorized use of School-owned Communication Devices
 - j) EDCA Employee use of Electronic Communication Devices
 - k) EEA Student Transportation

Policy EBCF – On the response, should we add “notify our local emergency personnel”? The local health officials are notified earlier in the policy. Add “and local health officials” to the response.

G. Recommended Action:

1. Manifests – Recommended action: Make necessary corrections and sign.
2. Minutes – Recommended action: Review the following minutes and approve.
 - a) 12/12/19 Draft Minutes: The minutes from the December 12, 2019 meeting are detailed in attachment # 7.
 - b) 12/16/19 Draft minutes: The minutes from the December 19, 2019 meeting are detailed in attachment # 8. In section D, action items were not included in the draft minutes. Is there existing morning childcare at the middle school and it came back, as there is no before-school care at HMS. If there are issues with the bus company, are they notifying the schools in a timely manner? The bus company is notifying the schools if the buses are running late. Section E, Mr. Wells invited the board to join in on Challenge day. The Board welcomed the opportunity to join in on Challenge Day.
 - c) 12/26/19 Draft minutes: the minutes from the December 26, 2019 meeting are detailed in attachment # 9.

Ms. Whiting made a motion to approve attachments # 7, 8, and 9 with corrections to attachment # 8 sections D & E as just discussed, second by Mr. Gasdia. Motion passes 5-0.

H. District Administration Reports:

1. Superintendent’s Report: Mr. Russell asked the board if they would like to dedicate the annual report to someone. The narrative for the annual report is due by January 16th. The board will draft up a narrative. Music departments, specifically Mr. Gallagher’s choral students, went to a couple of different schools and did a tremendous job. They also went to visit a housebound staff member over the holidays and sang for him. He was crying and so touched by the visit. Mr. Russell will be at Alvirne this Thursday morning to have coffee and a conversation with anyone who’d like to speak with him. Mr. Russell will be at HMS on Friday morning. Mr. Russell

has asked to join the Board of Selectmen's meeting on the evening of the 14th. January 22nd, The Chamber of Commerce, The Lions Club, the Rotary and other guests will be at Checkers in the evening for a conversation about what is going on in the school district and the warrant articles. Snow date for that is January 28. He will be at H.O. Smith on January 23rd for coffee and conversation with the Superintendent. On the 30th at Hills Garrison and NWES on the 31st. On January 29, Mr. Russell will be meeting with parents at HMS. Parent and community meeting with the Superintendent February 12th, no venue has been set yet. Meeting with Hudson Litchfield Rotary on February 20th. He also has a meeting with the Hudson Democrats and Hudson Republicans at the Senior Center at some point. The dates are on the website and can be put Facebook for the public to see where and when to meet with Mr. Russell.

2. Assistant Superintendent's Report: Ms. Wilson will be participating in the ELC's Polar Night on January 17. On Jan 23rd, Ms. Wilson will be at Checkers to meet with ESOL and Title I families. She will be having a conversation with teachers about blizzard bags. A committee will be formed. Teachers facilitate authentic lessons online during a snow day. We'd need 80-85% of students to turn in the assignment for it to count as a school day. There was clarification made about the percentages and how that would be counted and how the students would show competency for that lesson. The conversation continued about what if a student doesn't have internet access or there is loss of power, what happens then? These are things that will have to be considered and worked out before going through with this.
3. Business Administrator's Report: Ms. Burnell is looking for another meeting to be scheduled, this would be for the bond issue for the high school and it shouldn't last more than 30 minutes. The School Board agreed on January 15th, 6:30 pm.

I. Legislative Updates:

1. 2019 Legislative Summary: Legislatures are not in session at this time. Mr. Russell will be attending training on February 3rd to do a recap of all the proposed legislative coming up this year. He will present a report after he returns from that meeting.

J. Committee Reports:

1. Strategic Plan Update: Thursday of this week, the Strategic Plan Committee is getting back together. The agenda has been set. Mr. Russell and Ms. Wilson have been doing audits in the school, so they have data for the committee. There are some items coming up.

K. Correspondence:

1. Building Committee Minutes: Ms. Burnell presented the minutes from the Building Committee meeting that was held on November 7, 2019. She will present the December minutes at the next board meeting. This is for informational purposes only and is detailed in attachment # 10.

L. Board Member Comments:

Ms. Whiting: Happy New Year. Starting off 2020 on the right foot.

Ms. LaMothe: Commend Mr. Russell and the office about getting information out there and putting this schedule together for these public meetings. Looking for a large turnout to these public meetings. Sad to see the HLN will no longer be there.

Mr. Gasdia: Tomorrow night at HMS, 7pm, Ryan's Story will be presented about suicide and bullying. I encourage as many parents to attend as possible. He's a national speaker. Unsung things that go on in

Hudson School Board
January 6, 2020

Hills Memorial Library
Public Session 6:30

the schools, the Music honor society, Tri-M, wanted to raise money for a "Senior" Prom, not for the students but for the seniors in the community. The students put on a music practice-a-thon, started at 8pm and continued until 6am the next morning. Mr. Scagnelli was there to oversee the students and they raised \$3,000.

Ms. Roy: No comment

Dr. Orellana: The power of education and the schools giving back to the community. Echo to get out and vote, it's important. It's critical to building this beautiful community. We don't always agree but we strive to collaborate within the district, outside of the district, in between bodies. That's what is beautiful about this town.

Mr. Price: Happy New Year to everyone. I hope everyone has a great year. Sad to see the HLN go. I made it 8 years in town's politics without a "Thumbs Up" or "Thumbs Down." Hope to see Len around, he's a great guy. He's done a great thing for this town.

M. Non-Public Session:

1. Staff Nomination:

N. Mr. Gasdia made a motion to enter non-public session according to RAS 91-A:3(c) at 7:45 pm, second by Dr. Orellana. Roll call vote, Mr. Price, aye, Dr. Orellana, aye, Mr. Gasdia, aye, Ms. Whiting, aye, Mr. LaMothe, aye.

Dr. Orellana moved to elect Ashley Pimentel to the position of Interim School Counselor at a salary of \$41,752, second by Mr. Gasdia. Motion passes 5-0.

Mr. Gasdia moved to exit non-public session and adjourn, second by Ms. Whiting. Motion passes 5-0.

O. Adjourn

Meeting adjourned at 7:54 pm.

Respectfully submitted,

Susan Piper (public)
Mary Wilson (non-public)



NHSBA Legislative Update
January 17, 2020 (Vol. 2)

Dear NHSBA Members -

It was a relatively light week at the NH Legislature, with both the House and Senate hearing only a handful of bills relating to school board matters. The following bills were heard this past week.

Commission to Study School Funding. The Commission held its first meeting on Monday January 13, 2020. This meeting was introductory only. The Commission's next meeting is scheduled for Monday January 27, 2020 at 2pm in Rooms 210-211 of the Legislative Office Building.

SB 558. an act extending the reporting date of the Commission to Study School Funding. The Commission mentioned above was delayed in starting due to the budget impasse last summer and fall. Because the state budget was not adopted until October 2019, the Commission lost a few months of work. SB 558 seeks to extend the Commission's reporting date to January 2021.

NHSBA Position: Support.

HB 1251. This bill prohibits public schools from permitting a male student to participate in a student sport designated for females.

NHSBA Position: Track only.

SB 557. This bill adds a member to the advisory council on career and technical education. This bill also requires the department of education to adopt rules establishing requirements for a career readiness credential.

NHSBA Position: Track only.

SB 534. This bill modifies the rulemaking authority of the department of education regarding licensing of educators. This bill would require the NHDOE to implement a criminal background check when a person applies for a NH teaching credential/license. Under current law criminal background checks are only conducted upon an offer of employment with a school district. The sentiment behind this bill is that the NHDOE might be issuing a credential/license to someone who is not employable to begin with if that person has a criminal background that would prohibit employment in schools.

NHSBA Position: Support.

SB 553. This bill makes changes to the list of offenses that bar an individual from being hired by a school administrative unit, school district, chartered public school, or public academy. Further, this bill expands the criminal history check to include "reasonably equivalent offense in an out-of-state jurisdiction".

NHSBA Position: Support.

HB 1549. This bill establishes the office of school counseling and psychology in the division of learner support, department of education. This bill also establishes the position of school counselor coordinator in the office of school counseling and psychology and makes an appropriation therefor.

NHSBA Position: Support.

CACR 17. This proposed constitutional amendment provides that a state broad-based tax may only be enacted to reduce property taxes. The amendment does not call for nor would it require a broad-based tax.

NHSBA Position: Track only.

HB 1369. This bill would require school districts to accept for credit for certain coursework that is satisfactorily completed in other New Hampshire schools and apply that credit towards high school graduation.

NHSBA Position: Oppose. This bill ignores current law and current NHDOE rules that allow each individual school district to develop their own courses, course requirements, course competencies and high school graduation standards. This bill would require one school to accept credit earned in another school, even if the competencies did not align and even if the coursework was not comparable.

HB 1412. This bill requires secondary schools to grant credit for coursework or programs completed at other approved schools. This bill also requires the school to give written notice to a student, his or her parent, and the state board of education if such credit is not given. This bill is essentially similar to HB 1369.

NHSBA Position: Oppose, for the reasons stated under HB 1369.

HB 1454. This bill authorizes local school boards to grant academic credit for alternative, extended learning, and work-based programs.

NHSBA Position: Support. This bill seeks to re-affirm the long-standing proposition found in the Minimum Standards for Public Education (NHDOE Rule 306) that only local school boards can grant credit leading to high school graduation.

Bills Scheduled for Hearings the Week of January 20th

Tuesday January 21, 2020

HOUSE EDUCATION, Room 207, LOB

- 9:00 a.m. Subcommittee work session on HB 1335, relative to private rights of action regarding pupil safety.
- 10:00 a.m. HB 1681-FN, relative to school lunch reimbursements.
- 10:30 a.m. HB 1682-FN-L, requiring schools to maintain food allergy plans to address food allergy safety and training.
- 11:00 a.m. HB 1686-FN-L, relative to the Medicaid to schools program.
- 11:30 a.m. HB 1687-FN, relative to the installation of video surveillance cameras in special education school buses.
- 1:00 p.m. HB 1691-FN-L, relative to kindergarten adequate education grants.
- 1:30 p.m. HB 1698-FN, relative to equal access and opportunity for students with disabilities to participate in co-curricular activities and making an appropriation therefor.
- 2:30 p.m. Continued public hearing on HB 1549-FN-A, establishing the office of school counseling and psychology, establishing the position of school counselor coordinator, and making an appropriation therefor.

HOUSE JUDICIARY, Room 208, LOB

- 10:00 a.m. HB 1169, relative to requiring a roll call vote when one member of a public body participates electronically.
- 10:30 a.m. HB 1170, adding a definition of "reasonably described" to the right-to-know law.
- 11:00 a.m. HB 1202-L, relative to matters discussed in nonpublic session under the right-to-know law.
- 11:30 a.m. HB 1307-FN, relative to the cost of production of records under the right-to-know law.
- 1:00 p.m. HB 1325-FN-L, relative to minutes and decisions in nonpublic sessions under the right-to-know law.
- 1:30 p.m. HB 1559, relative to sealing records in nonpublic session under the right-to-know law.
- 2:00 p.m. HB 1689-FN, relative to the minutes in nonpublic session under the right-to-know law.

HOUSE MUNICIPAL AND COUNTY GOVERNMENT, Room 301, LOB

- 2:00 p.m. HB 1276, relative to ex-officio members of budget committees and planning boards.

Wednesday January 23, 2020

HOUSE EDUCATION, Room 207, LOB

- 9:00 a.m. Subcommittee work session on HB 1335, relative to private rights of action regarding pupil safety.
- 10:00 a.m. HB 1282, relative to changing a pupil's school or assignment because of a manifest educational hardship.
- 11:00 a.m. HB 1328, relative to a change of school or assignment due to manifest educational hardship.
- 1:00 p.m. HB 1501, establishing a commission to study financial literacy in New Hampshire and to make recommendations for a multi-generational approach to financial education.
- 1:30 p.m. HB 1127, relative to school lunch payment policies.

Barrett M. Christina, Esq.
NHSBA Executive Director
bchristina@nhsba.org
(603) 228-2061



**ALVIRNE HIGH SCHOOL
HUDSON SCHOOL DISTRICT
MEMORANDUM**



TO: LARRY RUSSELL, SUPERINTENDENT
FROM: STEVE BEALS, PRINCIPAL
SUBJECT: GRADUATION 2020
DATE: JANUARY 7, 2020
CC:

A large, stylized handwritten signature in black ink, appearing to read 'S. Beals'.

The Alvirne High School graduation ceremony is set for Thursday, June 11, 2020 at the SNHU Arena in Manchester. The program will be at 7 PM.

In addition, we will hold our annual smaller in-house graduation on the same day in Checker's Restaurant beginning with lunch at 11:30.